FAIR CREDIT REPORTING ACT DISCLOSURE
SELECTION.COM EMPLOYMENT INQUIRY RELEASE

In conjunction with my application for employment (including contract services) with you, my prospective employer, I understand that you intend to hire Selection.com to obtain Consumer Reports and / or Investigative Consumer Reports (hereinafter called “Reports”) about me as defined in the Fair Credit Reporting Act (FCRA). These “Reports” may include information concerning my credit worthiness, credit standing, credit capacity, character, academic background, credentials, work habits, work performance, work experience, reasons for work termination, general reputation, personal characteristics or mode of living. You also may seek information concerning my employment history, workers’ compensation history, drug and alcohol testing, motor vehicle record, education background, civil litigation history and/or criminal record.

I understand that you may rely on any or all of the above referenced information in determining whether to extend an offer of employment to me. If you contemplate making an adverse employment-related decision that will affect me based, in whole or in part, upon a “Report” obtained from Selection.com, I will be provided with a copy of the “Report” and a written summary of my Consumer Rights under the FCRA before you finalize that decision.

I have read the above disclosure and I hereby authorize you, Selection.com or its authorized agents to obtain the above referenced information about me. I also authorize all agencies, bureaus, employers, information service organizations and individuals to provide any of the above referenced knowledge or information they have concerning me. If I am hired, this authorization shall remain on file and shall serve as an ongoing authorization for you to obtain “Reports” about me from Selection.com at any time during my employment with you. A photocopy or facsimile of this authorization shall be as valid as the original. I agree that any and all disputes arising from this "Report" shall be brought only in state or federal court in the State of Ohio and shall be governed by, and construed in accordance with, the laws of the State of Ohio.

Print Name: _____

Signature _____

Date: _____

THIS FORM IS FOR PERMANENT RETENTION IN PERSONNEL FILE.

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Signature_____ **Date**_____

THE FOLLOWING INFORMATION IS REQUIRED TO CONDUCT THE BACKGROUND INVESTIGATION

PRINT NAME _____ _____
Last Name First Name Middle Initial Social Security Number

PREVIOUS OR MAIDEN NAME (if applicable) _____ PHONE NUMBER _____

STREET ADDRESS_____CITY_____STATE_____ZIP _____

DRIVER'S LICENSE NUMBER_____STATE ISSUED _____

List states and counties of residence, other than above, for the past seven (7) years:

COUNTY_____ STATE_____; COUNTY_____ STATE_____; COUNTY_____ STATE_____

FOR IDENTIFICATION PURPOSES ONLY: Date of birth_____ **Sex**_____ **Race**_____

My prospective employer recognizes that age, sex and race are protected characteristics and that the information requested will not be used as the basis for any employment decision.

FOR COMPANY USE ONLY

If faxing request, this section must be completed for processing

Customer Number _____ Location / Store Number _____ Date Submitted_____

Contact Person _____ Phone Number _____ Position Applied For _____

Information Requested:

Combined Report Number: _____

Individual Reports:

Criminal Convictions ☐ County(s) and state(s)_____

Motor Vehicle Report ☐ Credit Report ☐ Education ☐ Workers' Comp ☐

Prior Employment: Last 2 ☐ Last 3 ☐ Professional License ☐ Other: _____

THIS FORM PROVIDED BY

SELECTION.COM
Where smart hiring begins

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